



JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

ATTORNEY

\$4,674.00- \$7,828.00

LEGAL DIVISION

San Francisco and Sacramento

Multiple Positions

Permanent and Limited-Term (12-24 months)*

RESPONSIBILITIES:

Under the direction of the Assistant Chief Counsel, the Attorney handles tasks of moderate complexity assigned to various bureaus within the Legal Division. The responsibilities of the Attorney primarily include: reviewing and evaluating policy form filings for life, health, and disability income insurance; analysis of violations of the Insurance Code including complaints pertaining to improper cancellations, rescissions, and non-renewals of policies, and representing the Department in enforcement proceedings regarding such violations. The Attorney will provide analysis of, and implementation of federal and state health reform laws. Further responsibilities include providing legal analysis and advice to the Commissioner, General Counsel, Departmental Actuaries, Investigators, and other bureaus within the Department. In addition, the Attorney monitors Department and insurance litigation, conducts major negotiations, represents the Department in discussions with other state agencies and outside stakeholders, drafts and evaluates sensitive legislation and regulations, issues legal opinions regarding insurance regulatory matters and advises Department personnel on legal issues.

DESIRABLE QUALIFICATIONS:

- Strong background and directly relevant recent experience in insurance regulation, particularly in form review, enforcement proceedings, and in the analysis and implementation of federal and state health reform laws
- Experience in the application of the California Insurance Code and related statutes and regulations
- Experience in litigation and administrative proceedings
- Familiarity with methods and systems of all branches of California government
- Strong analytical and inter-personal skills
- Excellent written and verbal communication skills
- Comfort and familiarity with personal computer and popular office software packages
- Extensive knowledge of legal research methods
- Ability to meet multiple deadlines and perform well under pressure

WHO MAY APPLY:

Applications will be accepted from current State employees at the Attorney level, those within transfer range, or individuals who have list eligibility. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.***

*Limited Term positions may become permanent

APPLICATION PROCEDURE:

Send a completed standard State of California application to Maria Fuentes, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. **Please indicate "Attorney 413-XXX-5778-XXX" on the State application.** For additional information, please call (916) 492-3309 or email maria.fuentes@insurance.ca.gov.

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DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.



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FINAL FILING DATE: Monday, July 1, 2013 by 5:00 p.m. - Close of Business

NOTE: Interested Individuals, including list eligibles, must submit applications in order to be considered for this position. Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application will be forwarded to the State Personnel Board for review and the applicant's name may be removed from the eligibility list. If you are applying for more than one recruitment, a separate State Application (STD 678) is required for each recruitment for which you would like to be considered.

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